

- 1) President's/Vice-President's remarks
 - Meeting date change for April
 - Thanks to volunteers: Popcorn Friday, Bingo Night, RAA
 - Volunteers needed: Art Show, Electronics Drive, Castle of Chess
 - Upcoming events
- 2) Principal's remarks
- 3) Common Core presentation (Laura Chesson)
- 4) Open PTO positions for next year
- 5) Committee and teacher rep updates
- 6) Questions

Upcoming dates:

Fr 3/15	5-8 PM	Community Art Show
M 3/18		MCAS tests begin
Fr 3/29		No school
W 4/3		Walk to School Wednesday
Sat 4/6	9 AM – 1 PM	Electronics Drive, Cradles to Crayons Drive
Tu 4/9	1 PM	Early release
4/15-19		No school

PTO Open Positions

Co-President (shared position): Run monthly PTO meetings, oversee PTO committees and groups, work with treasurer and principal to create budget, serve as conduit between staff and parents.

Co-Secretary (shared position): Take notes at PTO meetings, write up notes and submit for review by co-presidents and principal, submit approved notes to web team.

Enrichment co-chair (shared position): Schedule cultural, science, and math enrichment programs, coordinate dates with staff, keep track of budget, oversee (or find volunteers to oversee) visits of program presenters during the school day, follow up with staff and students to assess the program. (Note that Jocelyn Willett will remain as co-chair and Carl Elder will be available to help.)

Fundraising chair (can be shared position): Coordinate fundraising efforts, work with fundraising volunteers to brainstorm events, find volunteers to run individual events.

Hospitality chair (can be shared position): Schedule social events, find volunteers to run each event, make sure volunteers follow the “How to Run an Event” guidelines.

Safe Routes committee: Publicize walk-to-school days, work with principal and Transportation Advisory Committee to address walking/driving/bicycling safety issues around the school, meet with Safe Routes liaison and Safe Routes committee members from other Arlington schools.